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## IMPORTANT – PLEASE NOTE THE NEW FORMS AND FILING DEADLINE REQUIREMENTS

<u>FORM TYPE</u>	<u>DUE TO RECIPIENT</u>	<u>FILING DUE DATE</u>
1099-NEC	FEB 2, 2026	FEB 2, 2026
1099-MISC	FEB 2, 2026	MAR 2, 2026 (PAPER FILED) MAR 31, 2026 (ELECTRONICALLY FILED)

### 1099 FILING REQUIREMENTS

As a business owner or landlord, you must prepare and file the required 1099s per IRS regulations or you can be subject to penalties ranging from \$60 to \$1,360 per unfiled 1099, in addition to \$50-\$250 (approx.) per unfiled form to Oregon. The tax returns (for sole proprietors, farmers, partnerships, and corporations) include questions that must be answered regarding (1) if you are required to file 1099s and (2) did you file all required 1099s.

*The filing regulations as of the 2026 tax year (to be filed in January 2027) increase the threshold from \$600 to \$2,000 per 1099.*

*New regulations as of the 2024 filing lower the e-file requirement threshold to ten (10) returns (aggregate of W-2s and 1099s).*

#### Types of Payments that Require 1099s

The most common payments that need to be reported on Form 1099s are as follows:

- 1099-NEC – Payments for services performed by a trade or business that total \$600 or more to one person or entity. This includes accountants, attorneys, subcontractors, independent contractors, and directors. Do not send 1099s to employees as you will issue them a W-2.
- 1099-MISC – Rent paid for office space (not required if paid to a property management company) or equipment.
- **Exception – you do not have to file 1099s for payments made to a corporation or an LLC taxed as a C or S Corporation.**

#### How to Prepare and File Form 1099s

There are several ways you can choose to prepare and file required 1099s:

- Prepare the forms manually and mail the returns (certified) to the IRS. Forms can be purchased at Staples or Office Max.
- You can prepare the forms online and file electronically at track1099.com or yearli.com, or a similar site. The fee for this service is approximately \$6 per form. Most online services will file the 1099s electronically to the IRS and the States required and also provide a copy to the recipient either by mail or email.
- If you have an outside bookkeeper, check with them as they may prepare the 1099s for you as our firm no longer prepares 1099s and therefore, we are not responsible for unfiled or incorrect 1099s. If you have a bookkeeper, please check with them to make sure the 1099s have been filed.

(continued)

## **Information Necessary to Prepare 1099s**

You will need a completed W-9 on file for every 1099 form that you issue. Taxpayers may be subject to penalties by tax authorities for not having a Form W-9 on file for every recipient receiving a 1099 in 2025. Also consider having any payments to LLCs for services complete a W-9 even if they are taxed as an S-Corporation in case you are audited by the IRS or Oregon.

This information should be obtained by requesting the person/entity that provided the service to you to complete the Form W-9, which can be found at [www.irs.gov/pub/irs-pdf/fw9.pdf](http://www.irs.gov/pub/irs-pdf/fw9.pdf). You can also use this form for the year 2026 when you contract services that will require you to file a 1099 in January 2027. You should obtain a Form W-9 from the recipient prior to making payments for services.

If not using an online service (as described above), you are also required to submit the information to Oregon via iWire. The due date for this submission is also January 31, 2026 for the Form 1099-NEC and March 31, 2026 for the Form 1099-MISC. This can only be done electronically at [www.oregon.gov/DOR/programs/businesses/pages/iwire.aspx](http://www.oregon.gov/DOR/programs/businesses/pages/iwire.aspx).

## **Information Needed to Complete your Tax Return**

In order to complete an accurate tax return regarding the filing of the 1099s, your tax preparation firm will need copies of the 1099s you filed.

## **Penalties for Not Filing the Required 1099s**

<b>Penalty</b>	<b>Filing date</b>	<b>Penalty for failure to file with IRS</b>	<b>Penalty for failure to provide to recipient</b>	<b>Penalty for failure to file with Oregon (approx.)</b>
1st tier	Filed within 30 days of due date	\$ 60.00	\$ 60.00	\$ 50.00
2nd tier	Filed before Aug. 1	\$ 130.00	\$ 130.00	-
3rd tier	Filed August 1 or later	\$ 340.00	\$ 340.00	-
Intentional disregard		\$ 680.00	\$ 680.00	\$ 250.00

**Oregon law (ORS 305.217) allows the Oregon Department of Revenue to disallow an expense which was not properly and timely reported on Forms 1099 or other information report.**

**The above penalties are per 1099 not filed.** For example, if you are required to file ten (10) 1099s and upon audit, the IRS discovers that you did not file them, you will be subject to a \$13,600 penalty! Also, if the boxes on your 2025 tax return were marked that you filed the 1099s when in fact you did not, you can be subject to additional penalties for knowing that an accurate return was not filed.